

Burke County



EMERGENCY OPERATIONS PLAN (With NIMS Integration)

This plan has been prepared by Burke County in cooperation with ND Department of Emergency Services and local cities and agencies.

DISTRIBUTION LIST

County Commission

County Emergency Manager

Functional and Task Coordinator

City Auditors

District Health Unit

Burke County Sheriff

Highway Superintendent

Tax Equalization Director

Social Service Director

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Appendix A – Emergency Response Contact List

Burke County Map

Directory of Township Officers

Appendix B – County/City Emergency Service/Resources Contacts

Appendix C – State Emergency Contacts

Appendix D – Federal Emergency Contacts

Appendix E – Private Emergency Contacts

Definitions , Acronyms

Authorities

Public Law 920, the Federal Civil Defense Act, as amended
Public Law 100-707, Robert T. Stafford Disaster Relief and Emergency Act, as amended
Public Law 106-390, Disaster Mitigation Act of 2000
NDCC 37-17.1, the North Dakota Disaster Act of 1985, as amended
FEMA Public Assistance Guide (FEMA 322)
Burke County Resolution, dated August 7, 2007

References

Homeland Security Act of 2002

Homeland Security Presidential Directive-5, *Management of Domestic Incidents*

Homeland Security Presidential Directive-8, *National Preparedness*

Department of Homeland Security, National Incident Management System, March 1, 2004

Promulgation Statement

Government at all levels has the responsibility for the protection of life, property and the environment from hazards, which are known to threaten the jurisdiction. Therefore: by the authority of the Burke County Commission, we do hereby order that the Burke County Emergency Operations Plan is put into effect and be promulgated to all appropriate entities in the county. The plan assigns tasks and responsibilities to county and city agencies and establishes a broad concept for conducting preparedness, response and recovery efforts if an emergency or disaster threatens or occurs.

These cities, by resolution, hereby adopt the concepts and conditions set forth by the Burke County Operations Plan.

List of Incorporated Cities

<u>City</u>	<u>Date of Resolution</u>
City of Bowbells	8/13/07
City of Columbus	10/1/07
City of Flaxton	9/4/07
City of Lignite	9/10/07
City of Portal	9/5/07
City of Powers Lake	8/13/07

Purpose

The purposes of the Emergency Operations Plan for Burke County are:

- To define the responsibilities of departments of local government (tribal, county and city) and appropriate private entities; and
- To ensure a coordinated effort using the Incident Command System (ICS) by local, state, and federal government, as well as private response forces, to save lives and to protect property and the environment in the event of an emergency or disaster; and
- To facilitate short-term and long-term recovery activities.

Assumptions

Proper implementation of this plan will reduce or prevent loss of life, damage to property and the environment. Key officials within Burke County are aware of the possible occurrence of any emergency or major disaster and their responsibilities in the execution of this plan.

- A. The county commission and city councils have overall statutory responsibility for the continued use, development and maintenance of this plan. Delegation of responsibilities to department heads does not abrogate the authority of heads of local governments to make necessary decisions or changes to the plan for the protection of life, property and the environment.
- B. The contents of this plan must be known and understood by those people responsible for its implementation. The emergency manager is responsible for briefing personnel and county/city officials concerning their role in emergency management and the contents of this plan in particular.
- C. The plan shall incorporate the use of ICS, allowing flexibility for response to a variety of emergencies.
- D. Department heads are responsible for development and maintenance of their respective functions and tasks in this plan.
- E. In addition, each functional coordinator and task coordinator must maintain supporting standard operation procedures (SOPs) describing how functions/tasks will be accomplished or implemented. SOPs are located at appropriate functional facility locations and will be updated yearly by the appropriate coordinator.
- F. An annual review of this plan will be conducted by all officials involved in its execution. The emergency manager will coordinate this review and any revision and distribution found necessary.

- G. The plan will be tested at least once a year in the form of a simulated emergency exercise in order to provide practical, controlled experience to functional coordinators and task coordinators responsible for plan maintenance and response.